



IAEA
International Atomic Energy Agency
Atoms for Peace

Agenda

**National Workshop
on
Leadership, Management for Safety for Managers of Regulatory Body**

BGD9014-3.1.2

Dhaka, Bangladesh

Date: 24-26 January 2016

International Atomic Energy Agency

Day 1		
Time	Session	Participants
09:00 – 09:30	Opening remarks Group Picture Adoption of the Agenda Appointment of Chairperson	BAERA EXPERTS All PARTICIPANTS
09:30 – 10:30	Module 1 – CS Introduction and objectives of the workshop Getting Acquainted Introduction of Participants Observation Exercise	Expert All GW
10:30 – 11:00	<i>Coffee Break</i>	
11:00 – 12:00	Module 2 – CS IAEA approach to Leadership and Management for Safety and Safety Culture Regulatory Mandate Energy policy, legal framework, and the role of the regulator Lessons learned from Fukushima Interfaces - GSR Part 1 – Requirement 12	Expert JM
12:00 – 13:30	<i>Lunch.</i>	
13:30 – 14:30	Module 3 – AS Development of Leadership and Management for Safety <ul style="list-style-type: none"> • How do the IAEA Standards apply in practice? • What is an IMS • Benefits to organization and senior leaders 	Expert JM
14:30 – 15:30	Country presentations- Implementing an Integrated Management System- focusing on: <ul style="list-style-type: none"> • Management commitment, including vision, mission, values and behavioural expectations • Organizational Structure, Resources, Safety Policy, Strategic Plan etc. • Organizational policies and strategies • Identification and Satisfaction of interested parties 	BAERA
15:30 – 15:45	<i>Coffee Break</i>	
15:45 – 16:45	Module 4 – AS Leading Systemic Change <ul style="list-style-type: none"> • Exercise – Leadership style and the management of change 	Expert All GW
16:45 – 17:00	End of the day discussion	Expert All

Day 2		
Time	Session	
08:30 – 09:00	Brief from Day-1 - Questions	Expert
09:10 – 10:30	Module 5 – CS Ensuring Successful Development <ul style="list-style-type: none"> • Requirements and standards to guide development • Critical success factors 	Expert JM
10:30 – 11:00	<i>Coffee Break</i>	
11:00 – 12:30	Module 6 – AS Commitment to Achieving Right Outcomes <ul style="list-style-type: none"> • What is commitment? • Demonstrating commitment – individual exercise • Management Responsibility and Commitment (GS-R-3) and draft-GSR Part 2 – Leadership Requirement 2 	Expert GW
12:30 – 14:00	<i>Lunch.</i>	
14:00 – 15:30	Module 6 – AS Commitment to Achieving Right Outcomes (cont'd) <ul style="list-style-type: none"> • Group exercise - safety culture • Safety culture self-assessment • Safety Culture Requirements (GS-R-3) and draft-GSR Part 2 Requirements 2, 3, 13 & 14 	Expert JM
15:30 – 16:00	<i>Coffee Break</i>	
16:00 – 16:45	Module 7 – CS Integrated Management Systems <ul style="list-style-type: none"> • Total system view • Integrated framework for managing the organization • Need to formalize the management system 	Expert GW
16:45 – 17:00	End of the Day Discussion <ul style="list-style-type: none"> • Evaluation form 	Expert All

Day 3		
Time	Session	
08:30 – 09:00	Brief from Day-2 - Questions	Expert
09:00 – 12:30	Module 8 – AS Integrated Management Systems <ul style="list-style-type: none"> • Interdependence of functions and role of processes • Types of processes • Top level process model • Process mapping and flow charting approaches 	Expert JM
10:30 – 11:00	<i>Coffee Break</i>	
11:00 – 12:30	Module 8 – AS Integrated Management Systems (cont'd) <ul style="list-style-type: none"> • Relationship between outcomes, organizational structure and processes • Documenting an organization design basis in management manual 	Expert GW
12:30 – 14:00	<i>Lunch</i>	
14:00 – 14:45	Module 9 – AS Building an Integrated Management System <ul style="list-style-type: none"> • High level project plan • Project roles, structures and resources • Challenges of implementation – the human side 	Expert JM
14:45 – 15:00	<i>Coffee Break</i>	
15:00 – 15:45	Discussion – Building an Integrated Management System (cont'd) <ul style="list-style-type: none"> • Maintaining and improving an IMS • Support for development • What will I bring back to my daily work • How to get started 	Expert All GW
15:45 – 16:30	Wrap up and closure	Expert All